

Director of Environmental Services, Derbyshire County Council, Stable Block Q6 County Hall Matlock DE4 3AG

Application for tree works: works to trees subject to a tree preservation order (TPO) and/or notification of proposed works to trees in a conservation area.

Town and Country Planning Act 1990

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.

You must use this form if you are applying for work to trees protected by a tree preservation order (TPO). (You may also use it to give notice of works to trees in a conservation area).

It is important that you read the accompanying guidance notes before filling in the form. Without the correct information, your application / notice cannot proceed.

1. Applicant Name and Address] [2.
Title:	First name:	Ti
Last name:		La
Company (optional):		
Unit:	House number: House suffix:	U
House name:] He
Address 1:		A
Address 2:	LTL	
Address 3:	44.F - LAH	A
Town:		Т
County:		
Country:		
Postcode:		Po

2. Agent Name and Address			
Title: First name:			
Last name:			
Company (optional):			
Unit: House number: House suffix:			
House name:			
Address 1:			
Address 2:			
Address 3:			
Town:			
County:			
Country:			
Postcode:			

3. Trees Location	4. Trees Ownership				
If all trees stand at the address shown in Question 1, go to Question 4. Otherwise, please provide the full address/location of the site where the tree(s) stand (including full postcode where available)	Is the applicant the owner of the tree(s): If 'No' please provide the address of the owner (if known and if different from the trees location)				
Unit: House House	Title: First name:				
House name:	Last name: Company				
Address 1:	(optional): Unit: House House				
Address 2:	House name:				
Address 3:	Address 1:				
Town:	Address 2:				
County:	Address 3:				
Postcode (if known):	Town:				
If the location is unclear or there is not a full postal address, either describe as clearly as possible where it is (for example, 'Land to the	County:				
rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road') or provide an Ordnance Survey grid reference:	Country:				
Description:	Postcode:				
	Telephone numbers Extension Country code: National number: number:				
	Individual				
	Country code: Mobile number (optional):				
	Country and a Country and any family and any				
	Country code: Fax number (optional):				
	Email address (optional):				
5. What Are You Applying For?	6. Tree Preservation Order Details				
	If you know which TPO protects the tree(s), enter its title or number				
Are you seeking consent for works to tree(s) Yes No subject to a TPO?	below.				
Are you wishing to carry out works to tree(s) Yes No					
7. Identification Of Tree(s) And Description Of Works Please identify the tree(s) and provide a full and clear specification of the works you want to carry out. Continue on a separate sheet if necessary. You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work. Where trees are protected by a TPO, please number them as shown in the First Schedule to the TPO where this is available. Use the same numbers on your sketch plan (see guidance notes). Please provide the following information below: tree species (and the number used on the sketch plan) and description of works. Where trees are protected by a TPO you must also provide reasons for the work and, where trees are being felled, please give your proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant. E.g. Oak (T3) - fell because of excessive shading and low amenity value. Replant with 1 standard ash in the same place.					

7. Identification Of Tree(s) And Description Of Works continued			
8. Trees - Additional Information			
Additional information may be attached to electronic communications or provided separate	tely in paper f	format.	
For all trees A sketch plan clearly showing the position of trees listed in Question 7 must be provided when all by a TPO. A sketch plan is also advised when notifying the LPA of works to trees in a conservation It would also be helpful if you provided details of any advice given on site by an LPA officer.			ed
For works to trees covered by a TPO Please indicate whether the reasons for carrying out the proposed works include any of the follow must be accompanied by the necessary evidence to support your proposals. (See guidance note			
 Condition of the tree(s) - e.g. it is diseased or you have fears that it might break or fall: If YES, you are required to provide written arboricultural advice or other diagnostic information from an appropriate expert. 	Yes	☐ No	
 Alleged damage to property - e.g. subsidence or damage to drains or drives. If YES, you are required to provide for: 	Yes	☐ No	
Subsidence A report by an engineer or surveyor, to include a description of damage, vegetation, monitoring data, soil, roots and repair proposals. Also a report from an arboriculturist to support the tree work proposals.			
Other structural damage (e.g. drains, walls and hard surfaces) Written technical evidence from an appropriate expert, including description of c	lamage and po	ossible solutions.	
Documents and plans (for any tree) Are you providing separate information (e.g. an additional schedule of work for Question 7)?	Yes	☐ No	
If YES, please provide the reference numbers of plans, documents, professional reports, photogral they are being provided separately from this form, please detail how they are being submitted.		port of your appli	ication.

9. Authority Employee / Member With respect to the Authority, I am: (a) a member of staff (b) an elected member (c) related to a member of staff (d) related to an elected member	Do any of these statements apply to you? Yes No	
If Yes, please provide details of the name, relationship and role		
10. Application For Tree Works - Checklist		
Only one copy of the application form and additional information (Que make sure that this form has been completed correctly and that all relessupply precise and detailed information may result in your application but it may help you to submit a valid form.	evant information is submitted. Please note that failure to	
Sketch Plan		
 A sketch plan showing the location of all trees (see Question 8 	3)	
For all trees (see Question 7) • Clear identification of the trees concerned • A full and clear specification of the works to be carried out		
For works to trees protected by a TPO (see Question 7)		
Have you:		
stated reasons for the proposed works?		
 provided evidence in support of the stated reasons? in particular if your reasons relate to the condition of the tree(s) - write appropriate expert if you are alleging subsidence damage - a report by an again and one from an arboriculturist. in respect of other structural damage - written technical included all other information listed in Question 8? 	opropriate engineer or surveyor	
I1. Declaration - Trees /we hereby apply for consent/give notice for tree work as described in	this form and the accompanying plans and additional information	
	Or signed - Agent:	
Date (DD/MM/YYYY): (This date must not be before the date of sending or hand-delivery of the form)		
12. Applicant Contact Details	13. Agent Contact Details	
Telephone numbers	Telephone numbers	
Country code: National number: Extension number:	Country code: National number: Extension number:	
Country code: Mobile number (optional):	Country code: Mobile number (optional):	
Country code: Fax number (optional):	Country code: Fax number (optional):	
Email address (optional):	Email address (optional):	
Ethali address (optional):		

Electronic communication - If you submit this form by fax or e-mail the LPA may communicate with you in the same manner.

(Please see guidance notes)