

What do we do ?

- Provide training and support to schools and other agencies, including school governors
- Contribute to local SEN Coordinator and Teaching Assistant support groups
- Contribute to working with other services, departments and organisations
- Attend Special Educational Needs and Inclusion Planning Meetings in schools
- Support self evaluation procedures in relation to special educational needs
- Represent the Local Authority at Special Educational Needs Tribunals
- Monitor the use of Council funding for children and young people with special educational needs
- Support central projects which promote and develop special educational needs provision and inclusion

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*for any other enquiries
including large print / alternative format
versions of this leaflet*

The Local Inclusion Officer Service does not make a specific allocation of support to schools and settings. The level of support which can be provided is dependent upon Service priorities. Types of support include visits, telephone contact and written guidance.



**A Guide to
Derbyshire's
Local Inclusion
Officer Service**

Who are we ?



- We are a team of 11 officers based at:
 - Buxton
 - Chesterfield
 - Ripley
- We are part of the Special Educational Needs and Inclusion Section of Derbyshire's Education Department

As a service

- We have a broad and detailed knowledge of special educational needs practices and arrangements
- We are experienced in teaching approaches and support for children and young people with special educational needs across the whole age range

What are our aims ?

- To support inclusion in schools and settings for children and young people with special educational needs
- To ensure that special educational needs provision in schools and settings meets both Government and Council requirements eg:
 - SEN Code of Practice 2001
 - SEN and Disability Act 2001
 - Children Act 2004
 - Derbyshire's Strategy for Children and Young People with SEN
- To ensure the effective and efficient use of schools' and the Council's resources in meeting the needs of children and young people with special educational needs

What do we do ?

- Work with schools, parents and agencies to ensure effective support for pupils at Early Years / School Action / Plus of the SEN Code of Practice
- Monitor special educational needs arrangements in mainstream schools in line with Derbyshire's Descriptors of Special Educational Provision –
 - Primary (2004)
 - Secondary (2005)
- Support schools and settings in seeking solutions to parental concerns
- Promote educational opportunities for vulnerable children and young people with SEN eg:
 - Looked After Children
 - pupils at risk of exclusion
- Draft Statements of Special Educational Needs and Notes in Lieu where appropriate
- Attend Annual Reviews
- Contribute to decision making panels