

What is The Derbyshire Directory?

It is a 'one stop shop' of information about voluntary, community and charitable organisations in Derbyshire, launched in early 2006.

Members of the public can search the directory in three ways:

- on Derbyshire County Council's website at www.derbyshire.gov.uk
- by telephoning Call Derbyshire on 08 456 058 058
- by visiting any Derbyshire library

How to complete this form

This form is being sent to a wide variety of groups so please just complete

those sections that are relevant to your organisation. Please print clearly. You can also fill in this form online at www.derbyshire.gov.uk/directory

What happens next?

When your entry is first published on the website, we will let you know. Once a year we will contact you to check that your details are up-to-date.

Any questions?

Please call 01629 585216 or email us at directory@derbyshire.gov.uk

Published by the Public Relations Division, Chief Executive's Office, Derbyshire County Council, County Hall, Matlock, Derbyshire DE4 3AG. First edition: December 2005

1 Details of your organisation or group

Details of where you meet if different from the address given above

Accessibility information for your premises/meeting place (e.g. ramp, stairs etc)

Please tell us when you are open/when you meet

Day	Times
Monday	
Tuesday	
Wednesday	

Thursday	
Friday	
Saturday	
Sunday	

2 Contact person for your organisation or group

Your name

tel

email

Position in organisation

Please note that the details in question 2 above will appear on the website as the contact person for more information about the organisation or club. We also require your address for administrative purposes – please complete below. If you want your address included on the website as well please tick this box

Address

Postcode

Would you prefer us to contact you by: post email

3 What does your organisation or group do?

Please give a description of the service or activities your organisation offers (maximum 50 words)

Membership information (including costs if relevant)

Approximate costs to take part in the activity (if applicable)

Are there any restrictions on who can use your organisation?
(e.g. only those aged 65 or over, only those living in the High Peak area)

Affiliation to any national or regional body

4 Additional information

Are you looking for volunteers to help with your work?

Yes No

Do you organise events that you would like us to promote?

Yes No

Does the organisation have an Annual General Meeting?

Yes No

If you do have an AGM, in which month is it held?

Data Protection Act 1998. Your contact name and telephone number will appear in the Derbyshire Directory on the internet in order for people to find out about your organisation. Your address will only appear if you have requested that it do so (please see question 2) otherwise we will not release your details to anyone.

We need to know that personal information is used with consent. It is therefore important that the person whose details appear on this form is the person who signs it.

Signature

Date