

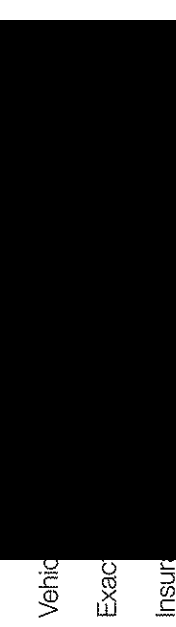
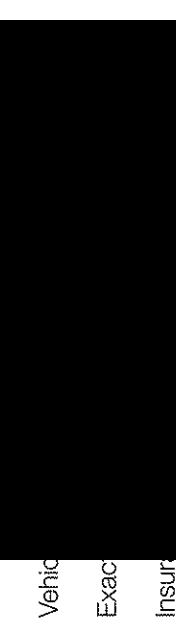
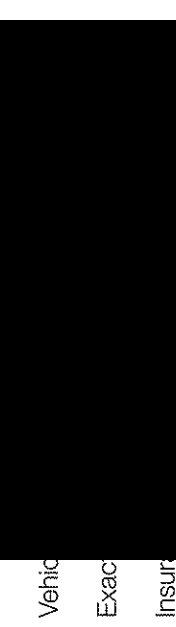


Improving life for local people

# MEMBER'S ALLOWANCES

Claim by Elected Member of Derbyshire County Council

MEMBER'S NAME: Mr A I Cowler  
ADDRESS: HORNBEAM HOUSE,  
HORTON, D64 6DF

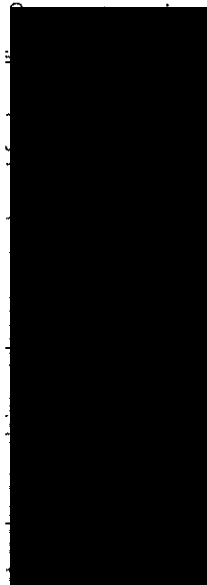
Vehicle:   
Exact:   
Insurance: 

### Guidance Notes

- This form should be used to claim carers allowance, mileage, fares, parking fees and subsistence allowance.
- Please complete at least monthly.
- Please refer to the Members Allowances Scheme when completing this form, also available on the Council's website at [www.derbyshire.gov.uk/council/members\\_allowances](http://www.derbyshire.gov.uk/council/members_allowances). For any queries on vehicle licencing and health standards, you should contact the DVLA at [www.dvla.gov.uk](http://www.dvla.gov.uk).
- Subsistence payments can only be made tax-free when the official duty is more than 5 hours duration and more than 5 miles from base.
- If you have any problems please contact the Members Allowances Section in Room 202 or Ext 7717 - Mary Cundy.

### CERTIFICATION BY MEMBER: I DECLARE THAT:-


- I have actually and necessarily incurred expenditure on travelling and subsistence for the purpose of enabling me to perform approved duties as a member of the Derbyshire County Council.
- I have actually paid the fares and made the other payments shown.
- The amounts claimed are strictly in accordance with the rates determined by the Council.
- I have a current full licence to drive the vehicle used and I have valid insurance; this covers me for business use and indemnifies the Authority against third party claims.
- My vehicle is taxed, has a valid MOT certificate (if older than 3 years) and is in roadworthy condition. I do not have any physical or mental disability/condition which affects my fitness to drive or take any drugs or substances which could impair my ability to drive.
- I claim carers allowance only in order to perform approved duties.
- The statements above and on the supplementary sheet attached are correct. Except as shown I have not made and will not make any claim for subsistence expenses, or carers allowance in connection with the above.



Signature of Member: .....

..... Date: 3/12/11 .....

<b>Tick as appropriate</b>	
I have a fuel VAT receipt which I have retained	✓
I have attached a fuel VAT receipt to this claim	
I do not have a fuel VAT receipt	

	£	p
<b>SUMMARY: (for office use only)</b>		
Car Allowance:		
..... <u>224</u> ..... Miles at <u>45</u> p	100	80
Fares and other Authorised Payments	4	10
Taxable Subsistence Allowance		
Non-Taxable Subsistence Allowance		
Carers Allowance		
Miscellaneous		
<b>TOTAL AMOUNT DUE £</b>	148	90
Calculations Checked		MC
Calculations Verified		SJP
Authorised for Payment		

OCTOBER 2011

Date	Place of Departure	Place of Return	TIMES		DETAILS OF APPROVED DUTIES		Names of Passengers if Travel by Private Car	No. Miles if by Private Car	Fares and other authorised payments £	Subsistence		Carers Allowance £ p
			Depart	Return	Time	Venue Description				Tax	Non-Tax	
16/10	HORTON	HORTON	1640	1715	1400	COUNTY HALL	LEADER MEETINGS	16				
11/10	HORTON	MATLOCK	0856	0915	0930	CASINOS	"	8				
11/10	MATLOCK	BURTON	1845	1936	1930	DAM6, BURTON UNIVERSITY GUNT		21				
11/10	BURTON	HORTON	2236	2310		HOM6 FROM ABOUE		21				
12/10	HORTON	MATLOCK	0830	0856	0930	COUNTY HALL	LEADER MEETINGS	8				
12/10	LONDON	LONDON	N/A	N/A	1500	LEA HQ	LEADERSHIP BOARD	-	21-50	-		
13/10	LONDON	LONDON	N/A	N/A	1000	LEA HQ	VARIOUS INC LEA EXECUTIVES	-	26-60	-		
14/10	MATLOCK	HORTON	1710	1735	0900	COUNTY HALL	LEADER MEETINGS (HOM6 FROM)	8				
18/10	HORTON	HORTON	0805	0825	0836	"	"	16				
19/10	HORTON	HORTON	0845	1810	<del>1500</del> 1500	"	"	16				
20/10	HORTON	HORTON	1310	2130	1400	"	"	16				
21/10	HORTON	HORTON	0910	2150	1230	KINGSTON RD, DEEBY	UNIVERSITY WKS MEETINGS	30				
25/10	HORTON	MATLOCK	0910	0955	0800	COUNTY HALL	LEADER MEETINGS	8				
25/10	MATLOCK	ASHLAND	1720	1300	1300	MACHINERYS CENTRE, ASHLANDS	OPENING	16				
25/10	ASHLAND	MATLOCK	1710	1740		HOM6 FROM ABOUE		8				
27/10	HORTON	HORTON	0810	<del>0830</del>	0830	COUNTY HALL	LEADER MEETINGS	16				
28/10	HORTON	HORTON	0800	<del>1715</del> 1715	1000	"	"	16				

Total brought forward from supplementary sheets(s)

TOTAL CLAIMED:

224	48.10			
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