

Chesterfield Library Lecture Theatre & Meeting Rooms



INVESTOR IN PEOPLE

Cultural and Community Services

WHAT IS AVAILABLE

A Lecture Theatre with tiered seating for 194 persons and wheelchair accommodation for 4, and two Meeting Rooms each with a capacity of 30 persons. These rooms are on the lower floor in a complex centred around Café Browser.

After 7.00 p.m. in certain circumstances, it may be possible to utilise the Activities Room (part of the Children's Library).

Refreshments can be purchased during Café Browser's opening hours and refreshments required out of opening hours can be ordered in advance. Please enquire at Café Browser for details and prices of Buffets.

WHO CAN HIRE?

Any organisation or group may request the use of accommodation on a one-off or regular use basis.

WHAT IS THE COST?

A charge is made according to the category of the organisation or group making the booking, the room required and, finally the time and duration of the letting. See details of charges on reverse.

WHAT CATEGORIES DETERMINE THE BASIC COST?

There are two categories of user:

Group A offers a reduced rate use to groups and organisations which are non-profit making, cultural or community associated.

Literature *Music* *Visual Arts*

Community *Education* *Charities*

Rehearsals of Cultural Organisations

Games & Sports Clubs

Meetings and other activities including fundraising by charitable organisations.

Group B is the normal charge where there is no specific approval for a preferential rate (e.g. commercial organisations and activities) or activities of all organisations which are open to the general public, and for which an admission charge is made.

HIRE CHARGES per hour (applicable from 7th April 2008)

Rate 1 During library opening hours
(9.00 a.m.-7.00 p.m.)

	Meeting Room	Lecture Theatre
Group A	£6.00	£10.00
Group B	£13.00	£26.00

Rate 2 Weekdays out of library opening hours
(7.00 p.m.- 10.00 p.m.)

	Meeting Room	Lecture Theatre
Group A	£7.50	£12.50
Group B	£19.00	£36.00

Rate 3 Saturdays out of library opening hours

	Meeting Room	Lecture Theatre
Group A	£9.00	£15.00
Group B	£21.00	£41.00

Rate 4 Sundays all day

	Meeting Room	Lecture Theatre
Group A	£10.50	£17.00
Group B	£23.00	£46.00

The charges levied are exclusive of any additional costs, e.g. staffing costs identified at the time of the booking, which may be incurred by the Library Service.

EQUIPMENT AVAILABLE & CHARGES per session

Equipment	Categories	A	B
Lighting rig		£26.00	£26.00
Data projector		£31.00	£31.00
P.A. System		£6.00	£9.00
Barco projector		£6.00	£9.00
Video camera		£7.00	£11.00
Video cassette recorder		£3.00	£4.00
Overhead projector		£3.00	£4.00
16mm film projector		£4.00	£5.00
Slide projector		£3.00	£4.00
Electronic keyboard		£3.00	£4.00
Piano		£3.00	£4.00

T-Loop is installed in both Meeting Rooms and the Lecture Theatre.

HOW TO BOOK?

Please contact the Administrative Assistant at:
Chesterfield Library
New Beetwell Street
Chesterfield
Derbyshire S40 1QN
Tel: 01629 533400